

- 1. Please navigate to https://studentvue.olatheschools.com to begin entering your course requests.
- 2. Enter your StudentVue username and password to access your account.



3. Select "Course Request" from the HOME screen.



4. To begin selecting your course offerings, please select "Click here to change course requests"

2	arected Course Re	quests						Lock Cours	se Requests	
	Click here to c	hange course r	requests					EUCK COUR	50 110 90 813	
Se	lector Time Period: 12/9/2	014 - 1/15/2015		V						
Ln	Department 0	Course Title	Course ID	Elec	tive		Credi	t Comment		
1	Language Arts	College Prep English IV	LA440A				-			
2	Language Arts	College Prep English IV	LA440B				0.500			
3	Social Studies	United States Sovernment	SS710				0.500			
							1.500			
	Alternate Elective	Requests (<u>in p</u>	oreference (o <u>rder</u>) - Sel	ect at least 2	alternates				
Ln	Department (Course Title	Course ID	Elec	stive	College Prep	Credi	t Comment		
No	Vo alternate course requests have been selected or assigned.									
	Click here to o	hange course	requests					Lock Cours	se Requests	
		-								
G	raduation Status S	Summary								
Su	bject Area	Credit								
		Required		Completed		In Progress		Credit for Requested Course	es Remaining	
AP	PL COMMUN/INT'L LANG		1.00		1.00		0.00	0	00	0.00
EN	IGLISH		4.00		2.00		1.00	0	.00	1.00
VIS	SUAL/PERFORMING ART	в	1.00		1.00		0.00	0	.00	0.00
AN	IERICAN GOVERNMENT		0.50		0.00		0.00	0	.00	0.50
sc	CIAL SCIENCE		1.50		1.50		0.00	0	00	0.00
US	HISTORY		1.00		0.00		1.00	0	.00	0.00
PR	ACT/CONSUM STUDIES		1.00		1.00		0.00	0	.00	0.00
PE	HEALTH		1.00		1.00		0.00	0	00	0.00
MA	THEMATICS		3.00		2.00		1.00	0	.00	0.00
LIF	E SCIENCE		1.00		1.00		0.00	0	.00	0.00
PH	IYSICAL SCIENCE		1.00		1.00		0.00	0	.00	0.00

- Not sure what courses you need to take to fulfill your graduation requirements?
- See the highlighted courses in the "Graduation Status Summary." You can also check the detailed audit that you received on the day of your enrollment presentation.
- 5. You are now ready to start searching for course options. Select "Department" and click "Search Courses". *Not sure what department? You may also search by the Course Title or Course ID (listed on your enrollment sheet).

Selected C	our	se Requests						Click here	to return	n to course request summ	ary
Action	Ln	Department	Course Title	Course ID	Elective	College	Prep	Credit	C	omment	
Remove	1	Language Arts	College Prep English IV	LA440A				0.500			
Remove	2	Language Arts	College Prep English IV	LA440B				0.500			
Cocked	3	Social Studies	United States Government	SS710				0.500			
								1.500			
ction Ln De	artm	ent Cours	e Title Co	urse ID	Elective	College Pres	p	Credit	Cor	mment	
epartment		\supset	2	Course Title		burse ID	 }		Coll Prep	Search Courses	
						Unified Scho	The	233			



6. A list of courses from within the department you selected will appear. You are now ready to make your selection. Remember, year-long courses require both (A and B) courses to be requested.

4	None Request Alternate	Fine Arts Visual	Ant Mintony	AR850E	Yes	0.500	
5	O None O Request Alternate	Fine Arts Visual	Basic Digital Photography	AR455	Yes	0.500	
6		Fine Arts Visual	Ceramics	AR490	Yes	0.500	
7		Fine Arts Visual	Drawing I	AR410	Yes	0.500	
8		Fine Arts Visual	Drawing II	AR420	Yes	0.500	Pre-reg not met: AR410

To see the course description, just click on the triangle to the left of the course title.

*This example shows the student requesting Drawing 1 as a course and Basic Digital Photography as an alternate.

After making your selections, select Click here to move selected requests to Selected Course Requests

- 7. Repeat Steps 5 and 6 until you have entered 14 course selections and 4 alternates. ***Do not use the Back button in your browser, please use the buttons within the program.
- 8. You should now be back on the Selected Course Request screen and see your course selections, please verify that you have 14 courses selected and 4 alternates.

	Selected Course Re					
Se	lection Time Period: 12/1/2011	- 5/18/2012				
Ln	Department	Course Title	Course Title			Terr
1	Business & Computer Technology	A+ Certification Pre	A+ Certification Preparation			
2	Business & Computer Technology	A+ Certification Pre	paration	BC0425		
3	Business & Computer Technology	Emerging Technolo	gies	BC0456		
4	Business & Computer Technology	Entrepreneurship		BC0230		
5	Business & Computer Technology	Marketing Promoti	on & Advertising	BC0460		
6	Communcation Arts	Contemporary Comm		CA0324		
7	Communcation Arts	Contemporary Com	m	CA0325		
8	Family & Consumer Sciences	Career Exploration	& Planning	FC0586		
9	Family & Consumer Sciences	Exploring Health Pr	ofessions 2	FC0576		
10	Family & Consumer Sciences	Interpersonal Relati	onships	FC0588		
11	Mathematics	Algebra I	Algebra I		MA0806	
12	Physical Education	Team Sports		PE1007		
13	Social Studies	American Government		SS1208		
14	Social Studies	Area Studies: Middle East		SS1234		
	Alternate Elective Rec	quests (<i>in preferer</i>	nce order) - :	Select at le	ast 4 alterna	tes
Ļn	Department	Course Title	Course ID		Term Overnde	
1	Art	Art History	AR0145			
2	Art	Ceramics I	AR0116			
3	Art	Design Fundamentals	AR0100			
4	Art	Painting I	AR0106			

Select	Selected Course Requests						
Action	Ln	Department	Course Title	Course ID			
Remove	1	Business & Computer Technology	A+ Certification Preparation	BC0424			
Remove	2	Business & Computer Technology	A+ Certification Preparation	BC0425			

If you accidently selected a course or an alternate...select "Remove" before proceeding to the next step.

Alternates should be selected in priority order.

9. You are now ready to select "Lock Course Request" which will lock in your choices.

Selected Course Requests	
Click here to change course requests	Lock Course Requests

10. You should now see the message that your "Course requests are locked in."

Course requests are locked in 🔒

11. Select "Close" in the upper-right corner.

Thank you for participating in the Online Course Request process.

