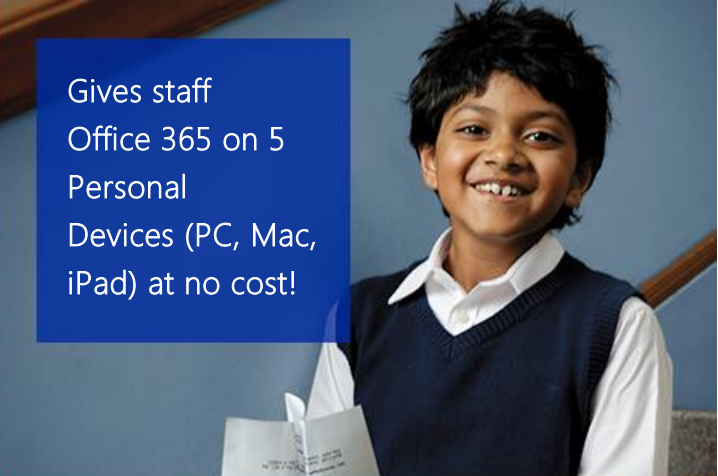
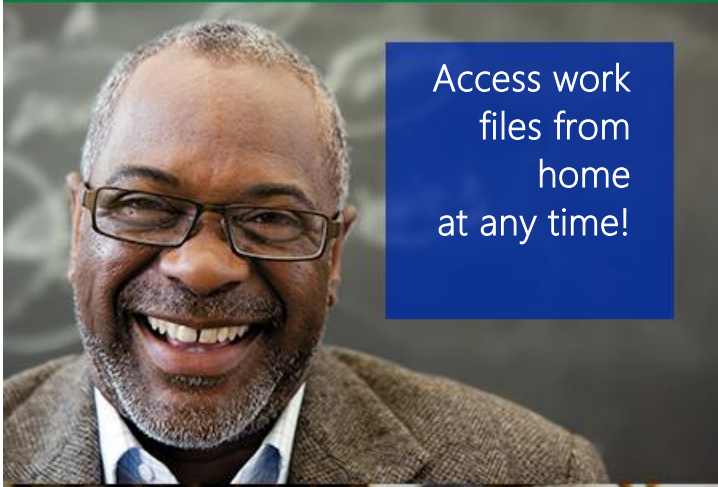


Olathe Public Schools Announces MS Office 365 Free for Staff




Gives staff
Office 365 on 5
Personal
Devices (PC, Mac,
iPad) at no cost!



Access work
files from
home
at any time!



1 Terabyte
of Storage
Space on
OneDrive!



Work just
got easier!



Collaborate
with
colleagues!

With Microsoft Office 365, all staff get free, world-class tools that make it easier to collaborate, interact with colleagues, and build their technical skills.



Information regarding access for *students* will be provided soon, which will allow for collaboration with your students.

Boost your
technical
proficiency!

Office 365 Benefits:

- **Collaborate without boundaries** online and offline to more easily share resources, jointly use curriculum and assignments, and communicate across device types.
- Work is stored in a **safe, school-managed environment**.

Office 365 / OneDrive for Business Features:

Here are the details:

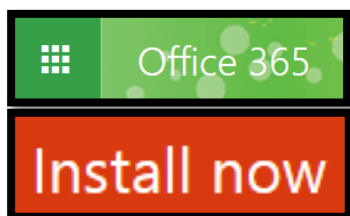
- All staff get **Office 365** and **OneDrive** with 1 Terabyte of online (cloud) storage at no cost.
- **OneDrive for Business** includes 1 terabyte (TB) per user, for work files and Office 365 Online for browser-based, real-time co-authoring.
- **Office 365** benefits let staff **install the latest version of Office on up to 5 PCs or Macs*** and on other mobile devices, including Windows tablets, iPads, iPhones, and Android Phones.

**Access, and Publisher are available on PCs only. OneNote available as a separate download.*

The Olathe Public Schools is pleased to offer this incentive to staff. We regret we ***cannot provide support for home installation*** or any type of troubleshooting.



Start today! Login with your district login at:
<https://portal.office.com/OLS/MySoftware.aspx>



Select Office 365 in the top left corner of the window.

Install Office 365 using the instructions provided.

- Access tutorials to assist with getting started using all Office Applications:
<https://support.office.com/en-au/learn/office365-for-business>