



Go to: https://ks-olathe.intouchreceipting.com/

PARENTS: Do <u>NOT</u> follow the "create a guest account link". Parents must access TouchBase using the instructions below.

Parents must have a ParentVUEaccount to access TouchBase. If you do not currently have a ParentVUE account, you may login with Username: Student ID Number and Password: Student Last Name. Please contact your school for Student ID Number or for additional assistance. Contact <u>transportation@olatheschools.org</u> for any transportation related questions.

First time users (with a ParentVUE account) must select the "Click here to set your password" button.

1st Time Users:??					
Username:	Your ParentVUE username				
Password:	Click here to set your password				

	To reset your password, please identify
Enter the email address associated with your	Email
ParentVUE account or enter your ParentVUE	
username, then click "Search".	Username
	momwess

Identify Your Account	
To reset your password, please identify your account.	
Email	
Username	
momwessel	
Cancel	Search

This will trigger an email from no-reply@intouchreceipting.com to the email address associated with your ParentVUE account. **Click the link in the email** to continue.

Enterand confirm the password of your choice, then click "Change" to set the password.

Passwords must be at least 7 characters long and contain at least one number and one letter.

PLEASE NOTE: This process sets the <u>TouchBase</u> password only. Your <u>ParentVUE</u> password will NOT be changed.

Enter A New Password		
Username: momwessel		
New Password		
Confirm Password		
Password must be at least 7 characters long and contain at least one number and one letter.		
	Cancel	Change

You're now ready to access TouchBase!

For more information visit <u>www.olatheschools.org/feepayment</u>

Log in to TouchBase using your ParentVUE username and the password just created.

Register for Bus Transportation

• Visit the TouchBase site and login <u>https://ks-olathe.intouchreceipting.com/</u>

		Olathe Public Schools		Olathe Public Schools
 Click on box with 	1	Your Family		Sign Out Contact Us Checkout 🛒
student's name			Who are you shopping for? Contact your student's school for additional information or questions regard	ing fees.
			Student Name STUDENT'S HOME SCHOOL	Grade ##
You will register one studen a time	t at		L	
	Ch an	Help Terms & Conditions Privacy Police	cy 14160 Black Bob Road, Olathe, KS 66063	© 2024 InTouch Receipting, All rights reserved.
	Snop	G Select Language V		
		Items At Student's School		
Select		Items At All Schools		
"Registrations" 🗧		Pay Fines/Fees		
		Registrations		

• Click the "Register" button to begin the registration



• Click the "Fill Out" button to access the form and complete registration



- Complete the registration form. Click the "Submit" button once everything has been entered and verified.
- The request for the selected student is complete!
- If requesting bus transportation for multiple students, navigate back to the TouchBase login screen and complete this process again for each student.
 - Parent/Guardian will receive notification from our transportation provider if your registration is **NOT** accepted.
 - All accepted registrations submitted during open registration will receive route information the first week of August. Registrations received after July 1 may result in a delayed start date.
 - If submitting a registration during the school year, please allow a minimum of 3 school days to receive notification from our transportation provider regarding your registration.
 - Contact <u>transportation@olatheschools.org</u> for any transportation related questions.