

Letter of Recommendation Questionnaire

- Please type or print neatly
- Please give these questions serious thought. You want to be portrayed in the best possible light. Detailed answers to these questions help your counselor write the best letter possible.
- Return this completed questionnaire **and** a copy of your resume **at least three (3) weeks** before your first application deadline.
- This questionnaire is for school counselors. Plan to visit separately with teachers about their letter of recommendation.
- Follow-up with your counselor regarding due dates and method of delivery.

Name: _____

Cell number: _____ Email: _____

Potential Major(s): _____ Anticipated Career: _____

If you could change one thing about your high school experience, what would that be and why? How?

What contributions do you feel you have made to your high school? How might a college benefit from having you on its campus? In other words, what are your strongest personality traits, academic talents, activities, contributions, etc?

What are three adjectives that *you* would use to describe *yourself*?

1. _____ 2. _____ 3. _____

What are three adjectives that a *teacher* might use to describe you?

1. _____ 2. _____ 3. _____

What are three adjectives a *friend* might use to describe you?

1. _____ 2. _____ 3. _____

Select one school and/or community experience that you've had and explain how this experience contributed to your overall growth.

Identify a leadership role you have had that has been significant to you.

Describe an accomplishment that you've had that makes you feel good or proud of yourself.

What are your current career goals? How do they shape your choice of college major and postsecondary plans?

What courses have you enjoyed the most, and why?

What courses have given you the most difficulty and why? What steps did you take to overcome this challenge?

Is your high school academic record an accurate measure of your ability and potential for success in college? Explain.

Is there anything additional that you would like to share?