

Resource

Mrs. Kimberly Hanson

Olathe Northwest High School

(913) 780-7150, ext. 1411

Office hours: 3rd hour, before school (7:30-7:50), and after school (3:05-3:30)

****Please contact to schedule appointments. ****

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The Course

The goal of this class is to prepare you for success in and outside of school both academically and emotionally. The skills you will learn in this course include the following:

- Self-Regulation & Mindfulness
- Social Skills
- Self-Advocacy Skills
- Organizational Skills
- Academic and Study Skills

Objectives

- To recognize and accurately identify emotions.
- To utilize effective self-regulation strategies.
- To express emotions in accordance with social norms.
- To implement effective communication strategies.
- To implement effective organizational and study skill strategies to improve overall academic success.

Grading Procedures

Grades will be calculated on a total points scale. Assignments will be posted in Synergy and available for students to access through StudentVue. Participation points will be given for group discussions. A rubric will be available in StudentVue to review how participation is assessed. All assignments are completed in class, if a student is unable to complete an assignment within the given time, the expectation is it will be completed during our next scheduled time together. No homework is assigned. Late work is accepted without penalty of points. Quarter grades run concurrently for a final semester grade. A final exam is given at the end of each semester and is worth 10% of the semester grade.

Classroom Expectations

- **Be Respectful** towards your peers, your teacher and other staff members, materials, and the classroom environment. **Food & Drinks** are allowed in designated areas of the classroom. You are expected to clean up after consuming any liquids or food items by discarding these items in the designated locations and wiping your area.
- **Be On Time**, in the classroom when the bell rings. **If you need to get assistance from another teacher within the building during your scheduled resource time, check in with the teacher first.**
- **Participate/Engage** in class activities and discussions.
- **Be Respectful of Your Time**, bring study materials to class each day.
- **Show Strong Character**, show your own work and complete assignments given to you.
- **Practice Professional Courtesy**, laptops are closed, cell phones are silent and out of sight, earbuds are out of ears, and your music is turned off during instruction and lesson discussions.

Students will be expected to routinely use the internet-based technology listed below:

- Synergy (synergy.olatheschools.com)
- Email (<http://students.olatheschools.com> or other personal email)
- Google Classroom, class code will vary

I am excited to implement the Olathe School District's Bring Your Own Device policy for the 2019-2020 school year. With this policy, students may use personal electronic devices **at my discretion**. Students will only be allowed to access appropriate content to maximize learning. Furthermore, per the Olathe School District policy, students are responsible for any damage that occurs to their devices while in the classroom. The implementation of BYOD does not **require** any student to purchase or to obtain a device. A district device will be assigned to you. Please follow district policy regarding appropriate use of technology. I reserve the right to take any devices due to misuse in my classroom. In the event you do not have access to a device or technology, an alternative way to complete a lesson without using a device will always be provided.

Headphones & Personal Music Devices may be used at my discretion. If allowed use during personal study times, the volume should not be heard by those around you. Failure to adhere to volume control may result in loss of privilege.

Cell phone use (calling, texting, video chats, picture or video taking) is prohibited in the classroom. Should you need to contact a guardian, employer, or outside agency please conference with the teacher to find appropriate means of communication. Cell phones must be left in the classroom if you need to leave the classroom to use the restroom or get a drink of water.

Misuse/ inappropriate use of technology (school issued or BYOD) will result in a conference with the individual student and contacting guardians. Further action may result in the involvement of administration based on the severity of misuse or multiple violations.

Attendance Requirements

Consistent attendance is a requirement of this course due to the importance of in-class activities. According to the Olathe Northwest Handbook, students who are absent from 16 class periods, due to unrelated school business (i.e. excused or unexcused), may not receive credit for the course. Of course, occasional absences due to school-related activities and/or sickness (excused absences) may occur. In the case of excused absences, students are responsible for checking missing assignments. If long-term absences are expected, please contact the teacher to arrange a plan of study.

Academic Dishonesty Policy

Plagiarism literally means the stealing or copying of another's work. This might be the work of a renowned author, an unknown Internet source, or an unpublished author like a classmate, relative, or some random stranger. Often, high school students do not realize at the moment that they are plagiarizing by cutting and pasting. If you are unsure if you are plagiarizing, please consult with the teacher or staff members for clarification and guidance.

In this class, if a student engages in academic dishonesty, the following consequences will go into effect:

- The student will conference with Mrs. Hanson.
- Guardians and the general education teacher will be contacted.
- Mrs. Hanson will contact administration to document the incident.
- Subsequent incidents of academic dishonesty will include, but are not limited to additional administrative consequences, including possible failure of the course.

Communication

It is vital that the lines of communication among the teacher, guardians, and students are open. I pledge to give my 100% effort in clearly communicating assignments and expectations to my students, and I expect communication in return. While I cannot promise that I can “fix” all problems that arise, I can assure that timely communication will improve any unfortunate situation. To help prevent potential issues, please communicate if there are any changes to the home environment that may affect you (the student) or your student’s emotional state, any missed or changed medications, changes in sleep or eating habits, or any additional information that may have a negative impact on your (the student) or your student’s ability to access learning. All information provided will follow the Olathe School District’s policy on confidentiality.

Signature and Acknowledgement:

I have read, discussed and understand the class syllabus/expectations with my students.

I give permission for Mrs. Hanson to communicate information regarding my student via email, which may include grades, progress reports, and IEP information.

Student’s Name: _____

Guardian’s Signature: _____

Guardian’s Signature: _____

Date: _____

Email: _____

Email: _____