CYCLONE HANDBOOK 2025 – 2026

SFT Front Office and Attendance Line

Office Hours: 7:30-4:00

Fridays: 7:30-3:30

913.780.7290

Fax: 913.780.7296

Counseling Office & Records

913.780.7973

Fax: 913.780.7749

Website: http://www.olatheschools.org/santafetrail

Twitter: @sftcyclones

MISSION STATEMENT

We celebrate diversity. We cultivate relationships. We challenge ourselves and others. We champion excellence in all endeavors. We change the world one person at a time.

Key Reminders for 25-26:

- 1. Passing periods are 4 minutes. There will continue to be a 2-minute warning bell.
- 2. During the first 10 and last 10 minutes of class ("prime-time" for learning), students are asked to limit asking for a pass. Exceptions are made for emergencies.
- 3. All cell phones should have volume turned off and in the student lockers or backpacks at 8:20 AM each morning. It should not be out during the school day. Cell phones should remain away until 3:20 PM.
- 4. All middle school students attending high school activities are under the supervision of their parents and must be seated with their parents. Unaccompanied middle school students will be required to call parents to pick them up.

BELL SCHEDULE

Zero hour: 7:45-8:10 a.m. First hour: 8:20-9:07 a.m. WIN/WYN: 9:11-9:43 a.m. Second hour: 9:47-10:34 a.m.

Third hour: 10:38-11:25 a.m.

Fourth hour: 11:29 a.m.-12:47 p.m. (includes lunch)

Lunch A:11:30-11:55 Lunch B: 11:56-12:21 Lunch C 12:22-12.47 Fifth hour: 12:51-1:38 p.m.

Sixth hour: 1:42-2:29 p.m.
Seventh hour: 2:33-3:20 p.m.

 Zero Hour (7:45—8:10 AM) = A before-school time for students to get academic help, make up work, or attend club meetings. Below is the weekly schedule for core class academic help.

Monday T	uesday	Wednesday	Thursday	Friday
	Math	Social Studies	ELA	Science

 WIN/WYN time = All students will participate in an individual focus time to increase reading, math and fluency skills or BSEL/PBIS lessons.

Student Behavior Expectations PBIS Every Cyclone H.A.S. Honor, Accountability & Safety:

At Santa Fe Trail Middle School, we believe every Cyclone H.A.S. Honor, Accountability, and Safety. When we follow Cyclone Expectations, we create an environment where we can collaborate with, learn from, and support one another in a positive way each day. Every location or event in the building has expectations posted. Be sure to check these out to know how to support every Cyclone!



Santa Fe Trail Expectations



Every Cyclone H.A.S.	HONOR	ACCOUNTABILITY	SAFETY
ALL PLACES	Use school appropriate words & actions Take pride in our building Make choices that keep you and others safe.	Follow directions the first time Clean up after yourself Report any concerns to an adult Follow building expectations regarding technology	Keep hands, feet, and body to self Respect others' personal space, property, and privacy
LEARNING SPACES	Support others, their learning, and their differences	Listen actively and participate positively Manage your time effectively Come prepared to learn	Use materials and devices as instructed
HALLWAY	Respect others' learning spaces	Arrive on time	Follow the flow of traffic Walk with a purpose
commons	Welcome others Show kindness Invite others to join you	Stay on task to complete your purpose	Speak in a conversational voice
BATHROOM/ LOCKER ROOM	Keep your locker combination private	Use restroom for its intended purpose Practice good hygiene Lock up your personal items	Keep the bathroom/locker room technology free One person per stall
EVENTS & ACTIVITIES	Represent SFT positively	Listen actively and participate positively Know your plan for getting to your next destination	Follow event expectations

How will students be acknowledged?

When an adult notices a student following H.A.S. expectations, they will be given Cyclone Cash This cash can then be used at our Cyclone Store during lunch to get treats - candy, chips, school supplies, swag, or experiences around the building!

Cyclone Store open Thursdays during Zero Hour. (7:45-8:10am)





ATTENDANCE

The school day runs from 8:20 AM to 3:20 PM. Regular attendance is key to academic success and building lifelong habits. Once on campus, students must remain at school unless they have permission and sign out through the office.





Arrival Procedures

SFT opens at 7:30 AM. Students arriving earlier are not supervised unless arrangements have been made. From 7:30—7:45 AM, must be in in a designated supervised area. To meet with a teacher before Zero Hour, students must schedule ahead. Students arriving after 8:20 AM must check in at the front office for a pass—this is considered an unexcused tardy unless a parent calls ahead or signs them in. Repeated tardies will result in consequences.

Dismissal

Students must leave campus by 3:30 PM unless supervised by a staff member or attending a school-sponsored event. Those not riding the bus or getting picked up should exit through the door closest to their last class.

Bikes, Scooters, Motorized Scooters, or e-Bikes

Students riding bikes, scooters, motorized scooters or e-bikes will be expected to walk those on the sidewalk, once on school property. All bikes, e-bikes and scooters will be stored in designated outside areas and taken home at the end of the day. Middle schools do not issue permits for students to drive a vehicle to school, regardless of age. The school is not responsible for the storage of any method of student transportation.

Reporting an Absence

Parents/guardians should notify the school by 8:00 AM if their student will be absent. Call 780-7290 anytime to leave a message. If the school doesn't receive notification within 24 hours, the absence will be marked unexcused.

Excused vs. Unexcused Absences

Building administrators determine whether absences are excused, following Board of Education (BOE) guidelines. Excused absences include:

- 1. Personal illness
- 2. Serious illness or death of family/friend
- 3. Religious observance
- School-sponsored activities
- 5. Medical appointments
- 6. Court appearances
- 7. Emergencies
- 8. Pre-approved absences in writing

Excessive Absences

Parents will be contacted if a student has an excessive number of absences. By law, the school must report to the Johnson County District Attorney if a student has:

- 3 consecutive unexcused absences
- 5 days in a semester
- 7 days in a school year

Appointments During the School Day

Please schedule appointments outside of school hours when possible. To check a student out, a parent/guardian listed on the enrollment form must call ahead or send a note and sign the student out in the office. Students may sign themselves back in upon returning.

Extra-Curricular Activities

Students must attend at least half the school day to participate in extracurricular events. School-sponsored field trips count as being present.

Make-Up Work

After an excused absence, students are responsible for contacting teachers to make up missed work. Typically, students receive two days for each day absent. Long-term assignments remain due as scheduled unless alternate arrangements are made.

Extended or Planned Absences

If a student will miss more than one day, parents should contact the school by 8:00 AM to request assignments, which can be picked up after 3:30 PM. Students should gather any needed materials in advance and turn in work the day they return.

Tardies

Any time a student arrives late to class; this tardiness creates a disruption to the educational process. This is true not only for the individual student, but for the other students in the class as well. A student is considered tardy when he/she arrives to class AFTER the bell rings.

Consequences for Tardies:

- 1-4 warnings & conversation with WIN/WYN teacher at 4th tardy
- 5-9 detentions (before school, after school and/or lunch detention to be served for each tardy 5-9). student to call home and minor referral(s)
- 10 team meeting, alternate passing period, parent contact and major referral
- *Tardies reset at the beginning of each quarter.

DISTRICT ELECTRONIC DEVICES POLICY

Recognizing that student use of personal electronic devices (i.e. cell phones, smart watches, earbuds, headphones, etc.) while in school can hinder or disrupt student learning, the board has established that no student electronic devices, unless medically necessary, should be out during school hours (8:20am-3:20pm).

Consequences for Failure to Follow:

1st strike - student pick up from the office at end of the day

2nd strike - student pick up from the office at end of the day

3rd strike - parents called and students pick up at the end of the day

4th strike - parents called and parents pick up at the end of the day

* Continued concerns with electronic devices could result in disciplinary action as noted in the Code of Conduct.

STUDENT ACTIVITIES & ATHLETICS (*7th and 8th grade only)

- *Basketball
- *Cheerleading

Cross Country

*Drill Team

*Football

Theatre

Track & Field

*Volleyball

Eligibility for Activities and Athletics

Students must meet Kansas State High School Activities Association (KSHSAA) guidelines, including passing 5 classes the previous semester. Olathe middle schools also require students to be passing all current classes and be in good disciplinary standing. Teachers will notify coaches or sponsors if a student is failing.

ATHLETIC EVENTS

Admission to all USD#233 middle school athletic contests are FREE for all.

ORGANIZATIONS/CLUBS at SFT

A.I.M. (Achievement through Individual Motivation)

This program is based on supporting the study skills and character of 8th grade students. Students in the AIM learn strategies to improve their achievement in other classes. Students also prepare for the rigors of education after high school.

HLC (Hispanic Leadership Club)

The goal of HLC is to encourage cultural awareness, empower students to use their voice and become leaders in their community.

KAY Club (Kansas Association for Youth)

This program provides a supervised opportunity for students to grow in character, leadership, and selfless service. - KAY focuses on service to a student's school, their community, nation, and world.

Math Counts

This club is a national enrichment and competition program designed to engage middle school students in mathematics through fun and challenging activities. It aims to build confidence, improve attitudes about math, and develop problemsolving skills.

Science Olympiad

This is an organization where students engage in hands-on science, technology, engineering, and math (STEM) activities, preparing for and competing in a series of events.

S.P.A.R.K. (Students Promoting Acceptance, Respect and Kindness)

S.P.A.R. K. is built on the belief that students want to and can help other students succeed. Qualified 7th and 8th grade students are trained to be positive role models, motivators, leaders and teachers to guide 6th graders to be successful in middle school.

Robotics

club is a great way for students to explore STEM (science, technology, engineering, and math) through hands-on building and programming of robots. These clubs often participate in competitions, which can involve designing, building, and programming robots to complete specific tasks or challenges. Robotics clubs also foster teamwork, problem-solving skills, and creativity.

RSVP (Raising Student Voice and Participation) NATIONAL STUDENT COUNCIL

This program is based on the (NAASP) National Student Council Program. Students in this program are concerned about student voice and meaningful involvement.

BEHAVIOR

Detentions - Detentions may be assigned by any staff member. Detention time is assigned to a student as a consequence for failing to meet a behavioral expectation.

Office Referrals - A student will receive a referral when the student has exhibited:

- 1. Repeated minor misbehaviors that have been previously addressed and cannot be adequately corrected at the time they
- Serious misbehaviors such as illegal acts, threat to physical safety, harassment/bullying/obscenity and threat to adult authority (defiance).

Alternative Placement / In-School Suspension (ISS)

Alternative Placement/ISS is a temporary, supervised setting used for disciplinary reasons or as an alternative to Out-of-School Suspension (OSS). It is assigned at the discretion of an administrator. Parents will be notified by phone or email if a student is assigned for a full day.

During ISS, students focus on improving behavior, completing classwork, and developing skills such as organization and responsibility. With administrator approval, students may participate in extracurricular activities after completing their placement.

Out-of-School Suspension (OSS)

OSS may be assigned by the Board of Education or its designee in response to behaviors that are disruptive, illegal, or that endanger others or property.

- Short-term OSS may last up to 10 school days and does not require a formal hearing.
- Long-term OSS (up to 90 days) or expulsion (up to 186 days) requires a formal hearing opportunity.

During OSS, students are responsible for completing missed work. Assignments can be found in Google Classroom or Synergy, and students should contact teachers to arrange make-up tests. Homework is due upon return, and the school's late work policy applies.

While suspended, students are not allowed on school property or at any school-sponsored events, including extracurricular activities, until fully reinstated.

DRESS CODE

SFT's dress code supports a safe, distraction-free learning environment and encourages appropriate grooming and hygiene. Clothing should be worn as intended, be suitable for school activities and not promoting alcohol, weapons or illegal activities. Hats and hoods are not permitted unless purchased through the Cyclone Store.

If a staff member believes a student is out of dress code, the student will be sent to the office for an administrator to review. If needed, students may call home for a change of clothes or borrow items from the office.

Student Laptops and Chargers

It is very important that students come to school with their device fully charged and charging cord everyday. The device needs to be **at least a 75% charge** to make it through the school day and will be checked on a weekly basis. Consequences for a student not having their laptop charged appropriately and charging cord are listed below.

- Strike 1 Warning
- Strike 2 Warning
- Strike 3 Warning
- Strike 4 Warning
- Strike 5 Device remains at school for remainder of the quarter

TECHNOLOGY

Any misuse (including personal electronic devices) or inappropriate network practices may result in computer privileges being taken away and/or disciplinary action.

DELIVERIES

Items necessary for the student to complete the school day (lunch money, PE clothes, books, etc.) may be left in the office prior to 2:40 P.M. The student will be called to the office to pick up the item. Other items such as gifts, balloons, flowers, etc. will remain in the office. The student will be notified of the delivery and may pick up the item at the end of the school day.

ELEMENTARY SCHOOLS

Elementary schools are in session until 3:50 PM. Students should remain off elementary school campuses during school hours. Students who pick siblings up at WA should wait in the grassy area North of Washington Elementary School. Students who have parents at Washington Elementary School should wait in their vehicle and not at the front entrance.

EXTRA CURRICULAR ACTIVITIES

A student remaining after school to attend extracurricular activities should remain on school property until the event begins. Students are expected to remain in the school building during halftime and between basketball/volleyball games. Transportation home should be arranged prior to the event.

GRADES

Grading Scale - The following scale is used to record and report grades:

A 90 to 100%---Superior

B 80 to 89%---Above average

C 70 to 79%---Average as compared with standards for this grade, subject and age

D 60 to 69%---Minimum achievement of passable work

F Below 60%---Failure to meet minimum standards

I Incomplete (Incomplete work must be made up within the first two weeks of the following quarter.)

Honor Rolls - Honor rolls are compiled after each quarter. Honor rolls are based on the following grade point averages:

- Straight A Honor Roll 4.0
- Principal's Honor Roll 3.5 (with no C's)
- Honor Roll 3.0

A grade of D, F, or I, in any course, disqualifies a student from honor roll status that quarter.

HOMEWORK

Time Spent on Homework:

Consideration will be given to the type and amount of homework provided to students on the same team. Team teachers review weekly assignments and upcoming activities and assessments across the CORE content areas with consideration given to time required for elective classes and their corresponding assignments/activities.

Parent Communication Regarding Homework:

The course syllabus will reflect these homework guidelines and will be reviewed at back to school and open house events. Parents are encouraged to share any concerns with the classroom teacher related to homework assignments. Parents should encourage their child to access homework support during Zero Hour or other extended learning opportunities offered.

Late Work: This reference to "Late Work" refers to daily class assignments or homework not turned in on time. This does not include projects, labs or "make-up work" assigned while a student has an excused absence.

When students do not complete assignments, opportunities for learning and feedback are diminished. Since the purpose of daily class assignments or homework is to promote learning, students are expected to complete all course assignments.

"Late work" will be accepted until the end of the corresponding unit or culminating assessment without penalty. A deduction can be taken up to the end of the grading period for "late work" turned in after the completion of the culminating assessment or unit. Because parents are an important part of the educational team, notification will be provided through Parent Vue and Student Vue. Verbal notification should be provided, or a conference scheduled with parents if a pattern of late work develops.

Mid-term Progress Reports — Are available through Parent Vue/Student Vue during the 5th week of each quarter.

No Credit - Students who are unexcused absent from school will not receive credit on assignments due the day they are unexcused absent from school, assignments completed in class, homework assigned, or tests administered the day the student is marked unexcused absent.

Plagiarism - Students at Santa Fe Trail are encouraged and expected to learn by developing their own ideas and expressing those ideas in their own words. Plagiarism, a form of cheating, is defined as:

- -- copying someone else's work (even with modifications)
- -- copying material from the internet or any other source without citing that source in full, "copying" includes paraphrasing ideas, copying passages, sentences, or parts of sentences
- -- Al generated text (ex: ChatGPT, Chatbots, Google Assist, Canva, etc.)

In cases where it is apparent a student has copied all or part of an assignment from another student, from a printed source, or from an electronic medium, the student will be subject to a consequence per the Code of Student Conduct.

LIBRARY/PRINTING Student Guidelines

- Utilize the library for study purposes, research and leisure reading
- Students are responsible for lost or damaged library items checked out on their library account and will be billed if necessary.
- Students should use their I.D. card when checking out materials
- Not permitted to skip lunch and go to the library to work, etc.
- Students without passes will be asked to return to their classroom.

LOCKERS

All 6th graders will be assigned a locker, alphabetically. 7th & 8th graders can request a locker through the counseling office.

Students should not share their locker combinations or lockers with other students. Students are ultimately responsible for all items placed in their assigned lockers.

The school is not responsible for lost or stolen items. In the event of a theft, information should be provided to the School Resource Officer (SRO). In accordance with Board Policy, the principal or designated representative may search any locker or storage area at any time if it is believed to contain matter prohibited by law or school regulations from being on school property.

LOST AND FOUND

Lost and Found is located in the hallway leading to the 6th grade pod. Any unclaimed item(s) will be donated to a charitable organization at the END of EACH QUARTER.

LUNCH (STUDENTS MUST HAVE FUNDS ON THEIR ACCOUNT TO PURCHASE ADDITIONAL ITEMS — CASH CANNOT BE ACCEPTED IN THE CAFETERIA)

Students have a scheduled 25-minute lunch period each full school day. A variety of foods are available to students. Students may also bring lunch from home. Parents/Family are welcome to eat lunch with their student (s). Parents/family should check in at the office upon their arrival.

MIXERS

School mixers may be scheduled several times during the school year. Mixers are sponsored by SFT clubs and organizations, held at the school and are scheduled from 3:30-5:00 PM. Only students currently enrolled at Santa Fe Trail are invited to attend. Money raised goes to SFT student organizations. Transportation for rides home after the mixer should be arranged **prior** to the event.

MEDICATION: MIDDLE SCHOOL MEDICATION POLICY VARIES SLIGHTLY FROM THE ELEMENTARY SCHOOL POLICY AND ENCOURAGES INCREASED RESPONSIBILITY.

- All prescribed medications should be brought to the school nurse's attention.
- Controlled substances require a doctor's note and parent's signature.
- Inhalers and Epipens can be carried and self-administered by students.
- Antibiotics can be carried and self-administered by the student.
- Over-the-counter medications can be carried and self-administered by the student.
- Students should not give medication to another student.
- The administration may revoke self-medication privilege if found in violation..
- *Distribution of controlled substances, including prescription medications, by students is unlawful.

 Severe Allergic Reaction

Subcutaneous epinephrine will be stored and available for use in the occurrence of unknown anaphylaxis. Use of subcutaneous epinephrine requires an immediate call to 911 and notification of parents. Students with known history of severe allergies need to provide their own emergency medication. (See Epipens above.)

Non-Controlled Substances

Possession, distribution, or being under the influence after misuse of a non-controlled substance will result in disciplinary consequences consistent with the Olathe District Schools Student Code of Conduct.

Health Testing Services

The school nurse will provide the following testing services : Parents will be notified if screening tests indicate a problem may exist

- 1. Hearing Screening —All 6th and 8th grade and new-to-district
- Students Vision Screening All 6th & 8th grade and new-to-district

SCHEDULE CHANGES

If a student's schedule does not reflect their enrollment requests, a written schedule change request—signed by a parent or guardian—may be submitted within the first two weeks of the semester (or quarter for sixth grade). Request forms are available in the counseling office. While all requests are considered, not all can be approved due to staffing, class sizes, or the need to ensure equal access to courses and programs for all students.

VISITORS SECURITY SYSTEM — CAMERAS

All visitors during the school day must show proper identification BEFORE entering the building. Visitors will provide identification to front office staff to be scanned into the Raptor Visitor ID system for verification and will be given a visitor's badge / sticker.

Parents - Parents of Santa Fe Trail students are welcome to visit during the school day. Parents interested in visiting classes should contact their student's administrator. A two-day prior notice is requested to allow time to make arrangements with classroom teachers. The Olathe District utilizes the Raptor Visitor ID System. Parents will sign in at the main office upon arrival.

STUDENT/FAMILY ASSISTANCE

Counseling Office - Our counseling office supports students and families through academic scheduling, enrollment, withdrawals, and maintenance of permanent records, while also serving as a resource for services like Special Education and 504s. Middle school counselors provide academic, social, and emotional support, helping students manage challenges, identify strengths, and navigate transitions. They address immediate mental health concerns with short-term, solution-focused support and help families connect with outside resources when long-term care is needed.

Cyclone Clothing Closet- A free resource maintained by the Olathe Junior Service League available for district families working within a limited budget, trying to make ends meet. Our primary focus is clothing, although we also have personal care and household items. The Cyclone Closet will be open on the 4th Tuesday of each month from 4:30 to 7:30pm and the 2nd Saturday of each month from 9 to 11am. If you have a need for resources or support outside those times, please use the form in the "Requests for Community Assistance" section or notify your student's counselor.

HELP Clinic - The HELP Clinic is an Olathe School District program that provides evening assistance to students who could benefit from interactive intensive instruction in study skills, social skills, goal setting and self -esteem. Assistance is also available for parents who want to learn more effective ways of encouraging and motivating children in school. Programs are offered at no cost to the parent. For information regarding enrollment in any of these programs, call 913-780-7755.

Youth Mentors - Youth Mentors is a program in which volunteers spend approximately one hour a week with students. Adult volunteers and SFT work together to choose the time to meet, whether it's during a class period or at a lunch break. The activities include: lunch buddy, tutor, after-school homework helper, mentor, and special projects. Contact your student's counselor if you are interested in this opportunity.

School & Family Partnership - The Olathe School District believes that a strong home-school partnership is a vital component in a quality educational experience. Students maximize their learning when parents and teachers engage in frequent communication about shared expectations for academic achievement and student behavior. Central to the dialog is a thorough understanding of the standards of school conduct. A Code of Student Conduct has been adopted by the Board of Education. The Code defines a clear standard of behavior essential to an effective school. Further, the Code is based upon healthy beliefs about behavior established by educators, drug-alcohol treatment professionals, law enforcement and other youth-serving agencies. Parents are asked to review the contents of the Code of Student Conduct with their student.

NOTIFICATION STATEMENT OF NONDISCRIMINATION

Notification Statement of Non-discrimination

The Olathe Public Schools prohibit discrimination on the basis of race, color, national origin, sex, age, religion or disability in its programs, activities or employment, and provides equal access to the Boy Scouts and other designated youth groups to its facilities as required by: Title IX of the Education Amendments of 1972, Title VI and Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act (ADA), the Individuals with Disabilities Education Act, Section 504 of the Rehabilitation Act of 1973 and other relevant state and federal laws. Inquiries regarding compliance with applicable civil rights statutes related to ethnicity, gender, age discrimination or equal access may be directed to Staff Counsel.

14160 Black Bob Road, Olathe, KS 66063-2000, phone 913-780-7000. All inquiries regarding compliance with applicable statutes regarding Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act and the Americans with Disabilities Act may be directed to the Assistant Superintendent General Administration, 14160 Black Bob Rd. Olathe, KS 66063-2000, phone (913) 780-7000. Interested persons including those with impaired vision or hearing, can also obtain information as to the existence and location of services, activities and facilities that are accessible to and usable by disabled persons by calling the Assistant Superintendent General Administration. (04/13)

Notificación de Declaración de No discriminación

Las Escuelas Públicas de Olathe prohíben la discriminación en base a la raza, color, origen de nacionalidad, sexo, edad, religión o discapacidad en sus programas, actividades o empleo, y ofrece igual acceso a los Boy Scouts y otros grupos juveniles designados en sus instalaciones, como es requerido por: Título IX de las Enmiendas de Educación de 1972, Título VI y Título VII del Acta de los Derechos Civiles de 1964, del Acta de Discriminación por Edad de 1975, el Acta de Americanos con discapacidades (ADA), el Acta de Educación de Individuos con Discapacidades, Sección 504 del Acta de Rehabilitación de 1973 y otras leyes importantes del estado y federales. Investigaciones relacionadas en conformidad con estatutos aplicables de derechos civiles respecto alorigen étnico, género, o discriminación por edado igualacceso, deben ser dirigidas al Consejo de Personal, 14160 Black Bob, Olathe, Kansas 66063-2000, teléfono 913-780-7000. Todas las investigaciones relacionadas en conformidad con los estatutos aplicables en cuanto a la Sección 504 del Acta de Rehabilitación, el Acta de Educación de Individuos con Discapacidades y el Acta de Americanos con Discapacidades deben ser dirigidas al Asistente Superintendente de la Administración General, 14160 Black Bob Rd. Olathe, Kansas 66063-2000, teléfono 913-780-7000. Personas interesadas, incluyendo a aquellos con impedimento de visión o de audición, también pueden obtener información de las localidades y servicios existentes, actividades e instalaciones que son accesibles y útiles para el uso de personas discapacitadas, mediante llamar al Asistente Superintendente de la Administración General. (04/

Arrival and Dismissal

