

# Register For a MyPaymentsPlus Account

Go to [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)

- Click **Register Now**

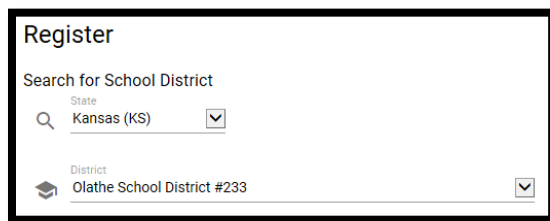


Registration gives you 24/7 access to:

- Student cafeteria balances and purchase history
- Prepayments for breakfast/lunch, with auto-pay capability
- Low meal balance email reminders
- Student fee payments for Instructional Material Fees, yearbooks, athletic passes and more!

## Step 1: Register Your Account

- Select **Kansas** and **Olathe Public Schools** from the dropdowns
- Enter your **First Name, Last Name, Email, and Password**
- Click **Register**

A screenshot of the "Register" form. It has a title "Register" and a section "Search for School District". Under "State", there is a search icon, "Kansas (KS)", and a dropdown arrow. Under "District", there is a search icon, "Olathe School District #233", and a dropdown arrow.

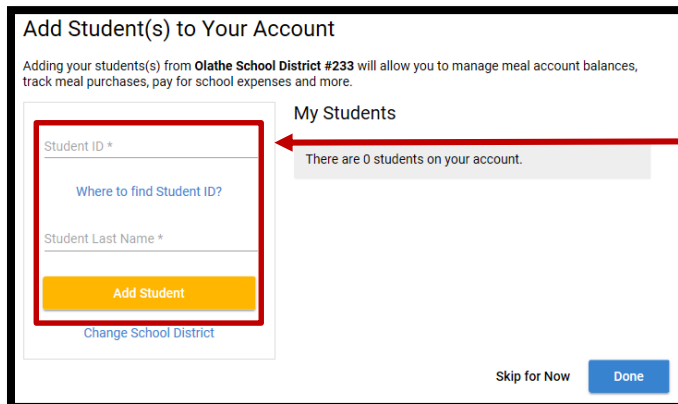
## Step 2: Choose Your Relationship

- Select I am a **Parent or Guardian** with student(s) in Olathe School District #233
- Click **Next**

A screenshot of a form with a single radio button selected. The text next to the radio button is "I am a Parent or Guardian with student(s) in Olathe School District #233".

## Step 3: Add Student(s) to Your Account

- Enter your child's **9-digit Student ID Number**
- Enter **Student Last Name**
- Click **Add Student**
- You may add multiple students to your account
- Click **Done** when finished

A screenshot of the "Add Student(s) to Your Account" form. It has a title "Add Student(s) to Your Account" and a subtitle "Adding your students(s) from Olathe School District #233 will allow you to manage meal account balances, track meal purchases, pay for school expenses and more." Below this is a "My Students" section with a message "There are 0 students on your account." To the left is a form with fields for "Student ID \*", "Where to find Student ID?", and "Student Last Name \*". Below these fields is a yellow "Add Student" button and a link "Change School District". At the bottom right are "Skip for Now" and "Done" buttons.

\*\*\* You must enter zeroes before the student ID number to total 9 digits \*\*\*  
Enter 4 zeroes before 5 digit IDs example: 000012345  
Enter 3 zeroes before 6 digit IDs example: 000123456

Your registration is complete!